



Willowdale School of Music

School Tuition Policies

September 2019 - August 2020

Welcome to Willowdale School of Music! We are excited you have chosen WSM for your musical journey. Please take a moment to read over our policies below.

Enrollment at WSM assumes compliance with these policies.

TUITION

Tuition covers 36 private lessons (and 32 Suzuki group classes) during our Academic Term, plus student admittance to studio performance events such as Bravo 20, Community Outreach evenings and Coffee Houses. Other events may have a participation or admission fee. Events such as exams, festivals and competitions will be paid for by the student/parent.

BILLING

- Payment for lessons is due upon registration.
- Payment can be made online by interac e-transfer (only available for payment of full tuition) and credit card.
- Auto-recurring credit payments are required if you choose to not pay in full.
- Installment plans must have a credit card saved on file for auto payment.
- Tuition is prorated if you begin lessons later than the term start date.
- Late payments will incur a 10% late fee.
- Please allow up to 10 business days for payments to be completed.
- Cash is not an accepted form of tuition payment.
- Accounts past due after the 5th of the month will result in a courtesy email and phone call before lesson termination.

PAYMENT PLANS

Depending on your payment plan, tuition is divided evenly between the 10 months from September to June inclusive. The amount is the same whether there are 5 or 2 lessons in a given month.

- ONE payment of full tuition + fees due on September 1st, 2019
- TWO equal payments of tuition + fees due Sept 1, 2019 and Jan 1, 2020 (subject to \$6 Equal Billing Fee)

- FIVE equal payments of tuition + fees due Sept 1, Nov 1, Jan 1, Mar 1 and May 1, 2020 (subject to \$15 Equal Billing Fee)
- TEN equal payments of tuition + fees due on the 1st of every month Sept 2019 - June 2020 (subject to \$30 Equal Billing Fee)

PLEASE NOTE: If we do not have payment in full by September 9th we will consider you not returning and may give away your lesson slot. Please ensure you have paid in full to avoid potential disappointment.

OTHER FEES

- **REGISTRATION FEE-** Your non-refundable, annual registration fee of \$40 is collected every September along with your first payment and covers student binder, daily practice sheets, administrative fees, your My MusicStaff student portal account, sheet music, photocopies, lesson/class materials and much more. The registration fee is waived for current students when pre-registering for the next year by the deadline.
- **DEPOSIT-** A non-refundable deposit of \$100 is due upon finalization of your lesson time to hold your spot (deducted from tuition). The spot will not be held until this payment is made and is deducted from your overall tuition.
- **EQUAL BILLING FEE-** A fee of \$3 applies to every transaction on payment plans with more than one payment per year.

OTHER

- **Family Discount-** A discount of 10% will be applied to the second immediate family member registered for Academic Term lessons of equal or lesser value.